SNH CoC Steering Committee

Wednesday, December 20, 2017
11:30am – 1pm
City of Las Vegas – City Hall
5th Floor Large Conference Room

AGENDA

AGENDA SETTING AND FOLLOW UP:

1. Agenda Setting for January 11, 2018 – the agenda was set for the meeting in January.

OLD BUSINESS

2. Attendance of Board Members – The committee members reviewed the attendance roster and found two board members that have not attended the required number of meetings. These two individuals will be addressed directly by Kathi Thomas Gibson and their seats will be vacated. Emily requested for Merideth Spriggs to take over the advocate seat that will be vacated and replace her alternate with Katherine Royer.

   The committee members confirmed the submitted applications for the vacant board seats, which include: Arnold Stalk – Business; Dr. Carlton Craig – University; Jennifer Lewis – Homeless/Formerly Homeless; and Joy Jackson – Homeless/Formerly Homeless. Emily Paulsen will contemplate assuming the role of Co-Vice Chair from the community stakeholder.

3. Revision of the board member orientation presentation – The new board orientation will need to be rescheduled for February 8, 2018, 2pm-5pm, (location TBD). Michele has a scheduling conflict and will need to present to the faculty at UNLV on Homelessness 101 and the CoC. has been scheduled for January 18, 2018 from 1:30pm – 4:30pm. CCSS representatives confirmed the revisions to the orientation as well as the welcome letters to the new and current board members.

4. Coordinated Entry Working Group P&P's – The draft P&P's were presented during the December meeting and comments will be accepted through December 28th, with a discussion group held on January 2nd. Arash stated some comments were submitted from his organization, however more will be sent. Arash presented a specific concern of how the membership is structured and selected for the Coordinated Entry Working Group. There was discussion on how nationwide CoC structures will be submitted in January to Michele, which may lend guidance to further development of this specific structuring portion.

5. CoC Governance Structure Revisions – The committee reviewed the timeline for comments to be submitted, to which Kathi stated only one had been received. She will email the full CoC again to remind them to submit their comments by December 28th as well.

6. Homeless Trust Fund – Emily reported to the committee that Melissa Clary and Donna Jordan have volunteered to co-chair this working group. The bulleted next steps tasks assigned to Leone has not yet been completed.

NEW BUSINESS

7. The committee members reviewed the makeup of the Steering Committee to ensure the governance structure was adhered to. The following list of attendees represent the steering committee for 2018:
   Co-Chairs – Emily Lewis and Shalimar Cabrera
   Co-Vice Chairs – Kathi Thomas Gibson and Emily Paulsen (upon Board/CoC approval)
   Working Group Champions – Community Engagement WG (Emily P), Evaluation WG (Mike P), Monitoring WG (Lorena C), Planning WG (Kathi T-G), HMIS WG (Erin K), Coordinated Entry WG (Michele/Kelly – upon Board/CoC approval)
   Two Community Stakeholders – Arash Ghafoori and Laure Raposa

8. CoC NOFA Application Gaps – Brooke Page presented on the gaps identified during the NOFA consolidated application process, along with a detailed grid of which working group each gap could/should be assigned to. Some of the identified gaps are being addressed by a working group, however there are several gaps that are not being tackled. The idea is for these gaps to be addressed, which in turn will result in a more competitive consolidated application to HUD. The list of gaps will be distributed during the next CoC Board meeting.

Next Steering Committee Meeting: **Wednesday, January 17, 2018 - 11:30 to 1pm** – City of Las Vegas